



SAFETY NOTICE

IMPORTANT SAFETY COMPLIANCE

SafeWork NSW Forklift Inspections and Forklift Licence (High Risk Work Licence) Suspensions

The following information is provided to assist stakeholders in complying with their work health and safety (WHS) requirements. Each business is required to have systems in place that comply with applicable WHS laws to keep individuals safe.

It is the responsibility of all stakeholders to provide a duty of care towards their workers and visitors within Sydney Markets.

It is the responsibility of all forklift operators to ensure they comply with any applicable WHS and licencing requirements and that road rules are always followed.

To operate a forklift at Sydney Markets, all forklift operators must have an appropriate High-Risk Work (HRW) Licence (forklift licence) and driver's licence. These licences must always be current and remain on the operator while operating a forklift.

As part of the ongoing Safe Work Program with SafeWork NSW, SML understands that strict enforcement with the correct operation of forklifts and licensing requirements by SafeWork NSW will continue onsite.

Under WHS laws SafeWork NSW can either:

- Immediately suspend an operators HRW Licence "on the spot" for a minimum of 14 days.
- Increase the suspension or cancel the HRW Licence in full following an appropriate appeal period.
- Prevent operators from reapplying for a HRW Licence for forklifts and potentially other high risk work licences.

If a forklift operator's licence is suspended or cancelled, both SafeWork NSW and the operator must inform their employer/stakeholder and the employer/stakeholder must inform SML, by the fastest possible means (telephone, in writing, fax, email or other electronic means) of the suspension or cancellation and that individual must not operate a forklift until such time as their licence is restored.

In circumstances where the operator uses a forklift without a current HRW Licence or their employer allows them to do so (or turns a blind eye), additional financial penalties may

Be Responsible – Be Safe

result independent of any Comply Notice issued by SML and may also lead to criminal charges.

THIS IS A SERIOUS MATTER AND SHOULD NOT BE TAKEN LIGHTLY.

Certain behaviours may also be reported to NSW Police, including forklift operators without a valid driver's licence. Forklift operators may have their employment terminated at the discretion of their employer where they cannot perform their job because they have had their forklift licence privileges revoked. This is a matter for each employer.

Behaviour that may result in a suspended or cancelled HRW Licence (forklift licence)

- Speeding
- Not wearing a seat belt (including short distances)
- Individuals standing or riding on the tines of the forklift
- Hooning or racing behaviour
- Mobile phone use (text or call) while the forklift is in motion (including short distances)
- Using hands free devices while the forklift is in motion
- Collisions, nudging or "near misses."
- Smoking while on a forklift
- Using portable music players (that is, headphones) while forklift is in motion Use of 2-way radios while forklift is in motion
- Leaving a forklift unattended with a suspended load
- Leaving a forklift running unattended
- Leaving key in the ignition of forklift whilst unattended

Breaching road rules, including not wearing seatbelts, may be subject to separate financial penalties. These types of inappropriate behaviours while operating a forklift are well known to all operators and stakeholders at Sydney Markets. As such, ignorance of these requirements will not be considered an excuse.

Inspections by SafeWork NSW and SML can occur on any day and at any time without any warning to stakeholders and operators. In fact, a SafeWork NSW inspection will occur this calendar year as a minimum.

SAFETY AT WORK IS A SERIOUS MATTER

NOTE: All unsafe work practices need to be reported to an SML Market Officer, by calling the 24-hour SML contact number 0409 325 232 or the WHS Manager on 0417 325 171.

Also, such practices should be reported to an individual's employer and any relevant tenant, occupier or contractor/transport company.

DRAGAN TUCIC

Work Health and Safety Manager

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